TEAL – Undergraduate Teaching Fellow
Due November 1st

This award is given each year to recognize an outstanding undergraduate who works in assisting faculty in teaching.

Criteria
- Conscientiously carries out duties as assigned by the faculty mentor
- Offers insight to the faculty mentor on how the course or assignments may be improved or enhanced
- Genuinely helps students enrolled in the course (as evidenced by the students’ evaluations or comments)
- Demonstrates integrity in working with the confidential matters of academic work

Submission Materials
- A letter of support from the faculty mentor
- If the UTF has worked for more than a single faculty mentor, then additional letters may be submitted. It should be noted if the UTF has worked for more than a single semester.
- Resume
- Additional support information (e.g., student evaluations/comments related to his/her work)

Process
- A committee appointed by the TEAL department head will review nominees and recommend an individual for the TEAL Undergraduate Teaching Fellow.
- The student selected as the TEAL Undergraduate Teaching Fellow will have his/her materials (with additional evidence) forwarded to the CEHS Dean’s office selection committee for consideration for the College Undergraduate Teaching Fellow Award. These materials are due at the CEHS Dean’s Office on January 15th.

Recognition
- Recipient will be recognized at the TEAL Awards Ceremony.

Email nomination materials to TEAL Department Head by November 1st