Internship Requirements: Utah State Board of Education

(see R277-505 for complete details)

Internship requirements are established by the Utah State Board of Education. As students are arranging internship locations, they must be sure the following, minimum requirements can be met:

**Hours:** 450 (minimum) as follows

1. 50 embedded as clinical experience in course work
2. 300 in school settings with licensed principals of which;
   a. 150 are in an elementary school; and
   b. 150 are in a secondary school; and
   c. 151 (majority of 300) are in minimum 2-hour blocks of time during the regular school day when students are present; and
      i. 32 (of the 151) are during the regular school day and regular school year in a school in which the intern is not employed, AND are in 8 hour blocks of time.

**Experiences** (minimum)

1. Analyze school assessment data from common formative assessments, summative assessments, standardized assessments, and interim or benchmark assessments with school staff and with individual teachers
2. Participate in all aspects of at least two teacher evaluations using and evaluation system that meets the requirements of the Utah State Board of Education
3. Participate in all aspects of at least one evaluation of a classified employee
4. Plan, organize, conduct, and evaluate the effectiveness—or participate in each of the aforementioned steps—of a professional development activity for school staff
5. Participate in multiple meetings of more than one school-based learning team
6. Participate in school community council meetings including the development and evaluation of the school improvement plan or the School LAND Trust plan
7. Participate in multiple classroom observations and walk-throughs
8. Participate in multiple IEP and 504 accommodation plan meetings in support of, or as the LEA representative
9. Handle multiple cases of student discipline referred to the school office for more than one type of misconduct
10. Supervise a variety of after school activities and monitor the process for collecting and handling fees and gate receipts
11. Participate in the school’s screening process, including interviews and the notification of successful and unsuccessful applicants