Internship Responsibilities Checklist

All Internship paperwork is due to the Office of Field Experiences in order for the intern to be recommended for licensure. Please have intern submit all forms to the Canvas course.

Fall Responsibilities

Intern:
- Videotaping Form #1 due Nov. 16 or sooner
- Evaluation of Supervision due Dec. 15
- Teacher Work Sample due Oct. 18
- Classroom Survey (grades 4-6 only) due Oct. 18

Mentor Teacher:
- Formative Feedback Form #1 due Sept. 14
- Formative Feedback Form #2 due Sept. 28
- Formative Feedback Form #3 due Nov. 2
- Formative Feedback Form #4 due Nov. 16
- Online Summative Assessment (sent by email in December)

Principal:
- Contact USU Director of Field Experience if you have questions or concerns

Supervisor:
- Formative Feedback Form #1 due Sept. 14
- Formative Feedback Form #2 due Sept. 28
- Formative Feedback Form #3 due Nov. 2
- Formative Feedback Form #4 due Nov. 16
- Online Summative Assessment (sent by email in December)

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