Finishing Steps for the Teacher Education Program

1. **Student Teaching registration**: Please make sure that you are registered for the *correct sections* and *number of credits* for student teaching courses as listed in the information provided by the Field Experiences Office.

2. **Subscribe to the ELED Listserv**: Many important announcements and reminders are sent through the ELED Listserv. Job opportunities are one of the many informational items that you will receive through your listserv account. If you have not subscribed to the listserv, go to [https://lists.usu.edu/wws/sigrequest/elementaryinfo](https://lists.usu.edu/wws/sigrequest/elementaryinfo). You not only subscribe at this website, you can also remove your information from the list at any time as well. You are not automatically removed from the listserv when you graduate, so you will need to unsubscribe if you choose.

3. **Apply for graduation**: When your major(s) are correctly declared, you can apply for graduation at [http://www.usu.edu/registrar/graduation/apply-online/](http://www.usu.edu/registrar/graduation/apply-online/). Be sure to apply twice (2X) if you are completing more than one major (e.g. Dual ELED/ECE). Then follow-up with an advising appointment, [www.cehs.usu.edu/advising](http://www.cehs.usu.edu/advising) or Statewide advisor, to confirm that your Degree Works Graduation Plan matches your expectations for remaining course work. Graduation applications must be completed by the specific deadline for the semester you are graduating otherwise your graduation will be pushed back to the next semester! If you plan to graduate Spring Semester 2021 the deadline is in February. If you plan to graduate *Fall Semester 2021* the deadline is in October. Either way, **apply **now if you have not already done so!**

4. **Educator License**: Initiate this by going to: [https://cehs.usu.edu/teacher-education/how-to-apply-for-a-utah-educator-license](https://cehs.usu.edu/teacher-education/how-to-apply-for-a-utah-educator-license). Be sure to complete your Educator License before graduating, whether you plan to teach right away or not.

5. **Middle School Mathematics Endorsement** (Level 2) Praxis exam: [http://www.ets.org/praxis/ut/requirements](http://www.ets.org/praxis/ut/requirements) to confirm the exam number and to register for the test.

If you have any questions, please schedule an appointment with your Logan advisor, [www.cehs.usu.edu/advising](http://www.cehs.usu.edu/advising) OR contact your Statewide Campus advisor. **Best wishes in student teaching!**

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